

Glasgow Kelvin College

Audit and Risk Committee Meeting of 10 February 2026

Governance Update

**Report by Assistant Principal Estates, Corporate Planning and Governance and
Secretary to the Board of Management**

1. Introduction

The purpose of this report is to provide an update to members in relation to various areas of corporate governance. This report therefore covers:

2. OSCR Online – Submission of Charity Trustee Information
3. Board Member Recruitment
4. Chair of the Board of Management Recruitment

2. OSCR Online – Submission of Charity Trustee Information

As of 30 June 2025, all Scottish charities are required to submit charity trustee information using OSCR Online.

From early 2026, OSCR (The Scottish Charity Regulator) will publish the first and last names of charity trustees and copy of our accounts on our entry.

We were required to provide the following information for each trustee:

- Full Name
- Home address
- Email address
- Telephone number
- Date of birth
- Date of appointment

This matter has now been attended to.

3. Board Member Recruitment

The Secretary to the Board of Management is liaising with members of the Board of Management in relation to some terms of office that are nearing an end to ascertain if these members wish to take up a new term or otherwise.

It should be noted that there will be other departing members.

The Secretary to the Board of Management is updating the Board of Management recruitment pack and an advert will go out imminently for new Board of Management members.

A full report on this matter is currently being prepared for the March 2026 Board of Management meeting.

4. Chair of the Board of Management Recruitment

The Secretary to the Board of Management is liaising with Scottish Government in relation to the recruitment for a new permanent Chair for the Glasgow Kelvin College Board of Management.

M Brand has been advised the planned timeline for the advertising campaign is to begin in March 2026 with shortlisting early May 2026, interviews mid-late May 2026 with a candidate expected to be in place around mid-July 2026 to allow a month for handover.

A fuller paper on Board of Management recruitment will be prepared for the March 2026 Board of Management meeting.

5. Resource implications

There are no additional resource implications in relation to matters contained within this report.

6. Impact on Students

There is no impact on students anticipated.

7. Risk and Assurance

This report seeks to provide members with assurance that various governance matters are being taken forward by the Assistant Principal Estates, Corporate Planning and Governance and the Secretary to the Board of Management.

8. Equality

There are no equality implications anticipated.

9. Data Protection

There are no expected data protection issues.

10. Environmental and Sustainability

There are no negative impact on the environment expected.

11. Recommendations

It is recommended that members note the content of this report.

12. Further Information

Further information can be obtained from Lisa Clark, Assistant Principal Estates, Corporate Planning and Governance - lisaclark@glasgowkelvin.ac.uk or Michelle Brand, Secretary to the Board of Management – mbrand@glasgowkelvin.ac.uk

Michelle Brand
Secretary to the Board of Management
February 2026

Lisa Clark
Assistant Principal Estates, Corporate
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February 2026